



Gila Resources Information Project

Promoting Healthy Communities by Protecting Our Environment Since 1998

GRIP-RFP1-2010 GREEN JOBS CURRICULUM DEVELOPMENT

RFP DUE DATE AND TIME: August 25, 2010 5:00 pm

SOLICITATION: The Gila Resources Information Project is soliciting proposals from qualified Proposers to provide technical services in the area of green jobs curriculum development at the secondary school level.

GENERAL DESCRIPTION: The purpose of this solicitation is to obtain curriculum development services for a one-year project that proposes to build capacity for green jobs training and education for New Mexico high school students. The curriculum will equip students with the knowledge, skills and abilities to compete for employment in the growing green jobs sector. Currently, there are few secondary school educational and training programs in the state that prepare students for employment in the green economy. This project will develop and pilot a high school-level curriculum to prepare students for employment and/or post-secondary school training and education in green jobs. Students will receive classroom-based as well as hand-on training in the areas of energy efficiency and weatherization, renewable energy technologies, water conservation, home safety, automotive retrofitting, as well as workplace readiness and success skills. The curriculum will be developed in fall 2010 and piloted at Aldo Leopold Charter High School in Silver City spring semester 2011, and then disseminated for use at the secondary school level in New Mexico in June 2011. The curriculum developer will work with a Curriculum Advisory Committee comprised of a variety of stakeholders to obtain input throughout this project.

This project is funded through a grant from the U.S. Environmental Protection Agency.

The Gila Resources Information Project is a non-profit environmental organization that promotes community health by protecting our environment and natural resources in southwestern New Mexico. We are an Equal Opportunity Employer.

Questions may be directed to:

Allyson Siwik, Executive Director
Gila Resources Information Project
grip@gilaresources.info
575.538.8078

SERVICE DESCRIPTION

Curriculum development tasks under this project include the following:

Task 1: Green Jobs Curriculum Development (September – December 2010)

Deliverable: Draft Green Jobs Curriculum

- 1) Work with the Curriculum Advisory Committee to solicit input and feedback on all stages of curriculum development.
- 2) Identify, assess and codify skills and competencies to be taught in the green jobs curriculum in the context of applicable standards and benchmarks.
- 3) Identify and evaluate existing curricula from other schools and programs for adaptation to this project in the areas of energy efficiency and weatherization, renewable energy technologies, water conservation, home safety, automotive retrofitting, as well as workplace readiness and success skills.
- 4) Identify gaps in available curricula and develop curriculum materials to fill those identified gaps.
- 5) Provide recommendations to Project Manager and teacher-of-record for guest presenters and class field trips.

Task 2: Piloting of Green Jobs Curriculum at Aldo Leopold High School (January – May 2011)

Deliverable: Revised green jobs curriculum

- 6) Work with teacher-of-record in delivery of curriculum.
- 7) Evaluate curriculum as it is being delivered and make appropriate modifications to curriculum based on teacher-of-record, guest presenter and student feedback.

Task 3: Delivery of Green Jobs Curriculum to state agencies and NM high schools (June 2011)

Deliverables: Final green jobs curriculum; delivery of day-long workshop on curriculum

- 8) Make presentation to NM Department of Workforce Solutions and NM Public Education Department on curriculum
- 9) Work with project manager to develop and deliver one-day workshop on the curriculum which will be held in Albuquerque and available to high schools throughout New Mexico.

Instructions to proposers:

Submit proposal electronically in MS Word format to:

Gila Resources information Project grip@qilaresources.info

Proposals should include the following information:

- 1) Cover sheet with proposer's contact information and hourly rate for curriculum development services and estimate of total project cost.
- 2) Provide three references that can discuss Proposer's past work experiences. Please list name, affiliation and position, address, phone number, and e-mail address if applicable.
- 3) Proposal that answers the following questions (2 pages maximum)

- a. Describe your particular area(s) of expertise that qualify you or your organization to offer curriculum development services.
 - b. Describe your experience in providing curriculum development services. List past projects, clients, dates and results. If you have any examples of past curricula that you have developed, please provide an electronic file of the work product.
- 4) Attach a resume or curriculum vitae.